

## Register: Plant Service Checklist

Project	Created By	Created Date	Workflow Column	Plant:	Technician:	Date:	Specify:	Type of service required:	Filters Used	Comments:	Filters Required	GPS monitoring device fitted?	GPS monitoring device required?	Is additional work required for the item of mobile plant?	Provide details:	Technician:	Workshop Supervisor:					
Loftus Hire Fleet	Plant Loftus	Tue, 07 Oct 2025, 9:06 am	Approved	LFC 341 - CAT 12M Grader	Kaleb O'Brien	Thu, 02 Oct 2025	See the form for more details	-	Tyred Plant	-	See the form for more details	See the form for more details	RIPPER CYLINDER LEAKING VERY BADLY. 2 TYRES QUITE BALD. EXCESSIVE PLAY/MOVEMENT IN THE SLEW GEAR AND BALL JOINTS ON THE CYLINDERS FOR THE BLADE MOVEMENT.	See the form for more details	Yes	See the form for more details	See the form for more details	-	YES	RIPPER CYLINDER REPLACEMENT OR RESEAL.	Signed - Benjamin Bentley Wed, 05 Nov 2025, 5:45 am	Signed - Benjamin Bentley Wed, 05 Nov 2025, 5:47 am
904GYO - Gladstone Yard & Office	Plant Loftus	Wed, 11 Dec 2024, 2:57 pm	Approved	LFC 341 - CAT 12M Grader	Martin Beckett	Mon, 02 Dec 2024	See the form for more details	-		See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	-	YES	AC thermostat u/s to be replaced, AMFM radio u/s	Signed - Plant Loftus Wed, 11 Dec 2024, 2:57 pm	Signed - Daniel Poulsen Thu, 12 Dec 2024, 12:17 pm
904GYO - Gladstone Yard & Office	Imelda Stratton	Mon, 09 Dec 2024, 2:07 pm	Approved	LFC 341 - CAT 12M Grader	Martin Beckett	Mon, 09 Dec 2024	See the form for more details	-		See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	-	YES	Fit new AM/FM radio, replace transmission filter and hydraulic filters Re-shim circle, A-frame pivot, blade pitch and lift cylinders	Signed - Imelda Stratton Mon, 09 Dec 2024, 2:07 pm	Signed - Daniel Poulsen Thu, 12 Dec 2024, 11:52 am
904GYO - Gladstone Yard & Office	Imelda Stratton	Fri, 11 Oct 2024, 6:18 am	Approved	LFC 341 - CAT 12M Grader	Brenton Downie	-	See the form for more details	-		See the form for more details	See the form for more details	See the form for more details	No plated light missing, A/C thermostat playing up, exhaust leak, Radio not working,	See the form for more details	-	See the form for more details	See the form for more details	-		-	Signed - Imelda Stratton Mon, 14 Oct 2024, 10:17 am	Signed - Daniel Poulsen Mon, 28 Oct 2024, 3:10 pm
904GYO - Gladstone Yard & Office	Daniel Poulsen	Mon, 15 Jul 2024, 5:29 am	Approved	LFC 341 - CAT 12M Grader	Brenton Downie	Mon, 15 Jul 2024	See the form for more details	-		See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	See the form for more details	-	YES	<ul style="list-style-type: none"> <li>Rear tool box needs to be secured with plate</li> <li>Ripper teeth need replacing and shanks</li> <li>Number plate light missing</li> <li>Front tyres worn</li> <li>Has exhaust leak</li> <li>LHF window cracked</li> <li>LHF door lock not operational</li> </ul>	Signed - Daniel Poulsen Mon, 15 Jul 2024, 2:48 pm	Signed - Daniel Poulsen Mon, 15 Jul 2024, 2:48 pm
903GYO - Gladstone Yard & Office	Daniel Poulsen	Tue, 21 May 2024, 6:54 am	Approved	LFC 341 - CAT 12M Grader	Brenton Downie	Tue, 21 May 2024	See the form for more details	-		See the form for more details	See the form for more details	See the form for more details	Front tyres low and sidewall damage LHF LH door broken Toolbox damaged Wiper blades worn	See the form for more details	-	See the form for more details	See the form for more details	-		-	Signed - Daniel Poulsen Wed, 22 May 2024, 12:05 pm	Signed - Daniel Poulsen Wed, 22 May 2024, 12:05 pm

# Plant Service Checklist

Plant Loftus  
Created Tue, 07 Oct 2025, 9:06 AM  
(UTC+10:00)

Date: Thu, 02 Oct 2025

Technician: Kaleb O'Brien

Plant: LFC 341 - CAT 12M Grader

hrs:	10,473
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## 1.0 - SERVICE CHECKLIST

Type of service required: Tyred Plant

Action	Compliant ?	Comments
Check Daily Plant Inspections for faults	YES	
Check inside cabin for seatbelt, cleanliness and damage	YES	
Check operation of air conditioning, UHF and horn	YES	
Check operation and attachment of all lights	YES	
Check operation of wipers and washers (and top up fluid)	YES	
Inspect condition of plant numbers	YES	
Check condition of Trimble plugs and leads	N/A	
Check operation of reversing beeper	YES	
Check all glass and mirrors for damage and attachment	YES	
Lubricate all hinges and latches	YES	
Check operation and condition of E-Stops	YES	
Change / clean cab air filters (fresh and recirculated)	YES	
Check movement in all pins and ball joints	YES	
Check circle gear for excess movement	YES	
Change / clean engine air filters (inner, outer)	YES	
Check battery level and condition	YES	
Check condition of cutting edge and ripper boots	YES	CUTTING EDGES WERE REPLACED AS A PART OF SERVICE.
Check fan and belt condition	YES	
Replace fuel filters	YES	
Replace fuel water separator	YES	

Action	Compliant ?	Comments
Check grease gun is in tool box with a spare cartridge and rags	N/A	
Grease machine (pins, ball joints, circle)	YES	
Hydraulic filter changed every 500 hours	YES	
Hydraulic oil level inspected and sampled	YES	
Check hydraulic hoses for cracks, rubbing and damage	YES	
Check all cylinders for leaks	NO	RIPPER CYLINDER LEAKING VERY BADLY.
Check hydraulic pump mount and condition	YES	
Engine oil sampled and changed	YES	
Engine oil filters changed	YES	
Inspect coolant level and quality (top up if required)	YES	
Inspect radiator, header tank and overflow bottle	YES	
Check condition of engine mounts	YES	
Check tyres for wear and damage	NO	COUPLE OF THE TYRES QUITE BALD. WOULD RECOMMEND REPLACING SOON.
Check roller drum mounts	N/A	
Check / replace tandem chain box oil	N/A	
Replace service sticker	YES	

**Filters Used**

Brand	Parts No.	Quantity	Comments

**Filters Required**

Brand	Parts No.	Quantity	Comments

**2.0 - GPS MONITORING DEVICE**

GPS monitoring device fitted?	Yes
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	Comments
Is the GPS monitoring device operational?	YES

**3.0 - COMMENTS**

**Comments:** RIPPER CYLINDER LEAKING VERY BADLY.  
 2 TYRES QUITE BALD.  
 EXCESSIVE PLAY/MOVEMENT IN THE SLEW GEAR AND BALL JOINTS ON THE CYLINDERS FOR THE BLADE MOVEMENT.

## 4.0 - PHOTOS

No.	Photo	Comments

## 5.0 - ADDITIONAL WORK

Is additional work required for the item of mobile plant?

YES

Provide details:

RIPPER CYLINDER REPLACEMENT OR RESEAL.

## 6.0 - SIGN OFF

Technician:

*Benjamin Bentley*

Benjamin Bentley, Wed, 05 Nov 2025, 5:45 am

Workshop Supervisor:

*Benjamin Bentley*

Benjamin Bentley, Wed, 05 Nov 2025, 5:47 am

Form Template Revision No.: 06

# Mobile Plant Service Checklist

**Plant Loftus**  
Created Wed, 11 Dec 2024, 2:57 PM  
(UTC+10:00)

**Date:** Mon, 02 Dec 2024

**Technician:** Martin Beckett

**Plant:** LFC 341 - CAT 12M Grader

If other, please specify:

hrs:	10150
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## 1.0 - SERVICE CHECKLIST

Action	Compliant?	Comments
Air filters changed	YES	
Battery level inspected	YES	
Blade condition inspected	YES	
Instruments checked	YES	
Daily Plant Inspection Checklists completed	N/A	
Fuel tank drained	N/A	
Fan belt inspected	YES	
Flashing light tested	YES	
Fuel filters changed	YES	
Grease gun available	YES	
Machine greased	YES	
Horn tested	YES	
Hydraulic filter changed	YES	
Hydraulic oil level inspected	YES	
Lifting hook available and inspected	N/A	
Oil changed	YES	
Oil filter changed	YES	
Travel motor oil changed	N/A	
Radiator and bottle inspected	YES	
Reverse beeper inspected	YES	
Seat belt inspected	YES	
Track condition inspected	N/A	
Track tension inspected	N/A	

Action	Compliant?	Comments
Water separator inspected	YES	Replaced
Lights tested	YES	Right head light broken
Test drive undertaken	YES	
Fire extinguisher mounted correctly	YES	
Fire extinguisher testing tag within date	YES	
Operator Manual available	YES	
Next service due sticker changed	YES	

## 2.0 - COMMENTS

Comments:

## 3.0 - PHOTOS

No.	Photo	Comments

## 4.0 - ADDITIONAL WORK

Is additional work required for the item of mobile plant?

YES

Provide details:

AC thermostat u/s to be replaced, AMFM radio u/s

## 5.0 - SIGN OFF

Technician:

Plant Loftus

Plant Loftus, Wed, 11 Dec 2024, 2:57 pm

Plant Manager:



Daniel Poulsen, Thu, 12 Dec 2024, 12:17 pm

Form Template Revision No.: 03

# Mobile Plant Service Checklist

**Imelda Stratton**  
Created Mon, 09 Dec 2024, 2:07 PM  
(UTC+10:00)

**Date:** Mon, 09 Dec 2024

**Technician:** Martin Beckett

**Plant:** LFC 341 - CAT 12M Grader

If other, please specify:

hrs:	10150
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## 1.0 - SERVICE CHECKLIST

Action	Compliant?	Comments
Air filters changed	YES	
Battery level inspected	YES	
Blade condition inspected	YES	
Instruments checked	YES	
Daily Plant Inspection Checklists completed	N/A	
Fuel tank drained	N/A	
Fan belt inspected	YES	
Flashing light tested	YES	
Fuel filters changed	YES	
Grease gun available	YES	
Machine greased	YES	
Horn tested	YES	
Hydraulic filter changed	NO	Wrong Filter
Hydraulic oil level inspected	YES	
Lifting hook available and inspected	N/A	
Oil changed	YES	
Oil filter changed	YES	
Travel motor oil changed	N/A	
Radiator and bottle inspected	YES	
Reverse beeper inspected	YES	
Seat belt inspected	YES	
Track condition inspected	N/A	
Track tension inspected	N/A	

Action	Compliant?	Comments
Water separator inspected	YES	Replaced
Lights tested	YES	
Test drive undertaken	YES	
Fire extinguisher mounted correctly	YES	
Fire extinguisher testing tag within date	YES	
Operator Manual available	N/A	
Next service due sticker changed	YES	

## 2.0 - COMMENTS

Comments:

## 3.0 - PHOTOS

No.	Photo	Comments

## 4.0 - ADDITIONAL WORK

Is additional work required for the item of mobile plant?

YES

Provide details:

Fit new AM/FM radio, replace transmission filter and hydraulic filters

Re-shim circle, A-frame pivot, blade pitch and lift cylinders

## 5.0 - SIGN OFF

Technician:

Imelda Stratton, Mon, 09 Dec 2024, 2:07 pm



Plant Manager:

Daniel Poulsen, Thu, 12 Dec 2024, 11:52 am



Form Template Revision No.: 03

# Mobile Plant Service Checklist

Imelda Stratton  
 Created Fri, 11 Oct 2024, 6:18 AM (UTC+10:00)

Date: -

Technician: Brenton Downie

Plant: LFC 341 - CAT 12M Grader

If other, please specify:

hrs:	988
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## 1.0 - SERVICE CHECKLIST

Action	Compliant?	Comments
Air filters changed	YES	Replaced outer filter
Battery level inspected	YES	Checked
Blade condition inspected	YES	Blade looks ok
Instruments checked	YES	Checked
Daily Plant Inspection Checklists completed	YES	Completed
Fuel tank drained	NO	
Fan belt inspected	YES	Checked
Flashing light tested	YES	Checked
Fuel filters changed	YES	Replaced
Grease gun available	YES	In tool box
Machine greased	YES	Greased
Horn tested	YES	Tested
Hydraulic filter changed	NO	
Hydraulic oil level inspected	YES	Inspected
Lifting hook available and inspected	N/A	
Oil changed	YES	Replaced
Oil filter changed	YES	Replaced
Travel motor oil changed	N/A	
Radiator and bottle inspected	YES	Inspected
Reverse beeper inspected	YES	Checked/ operational
Seat belt inspected	YES	Checked
Track condition inspected	N/A	
Track tension inspected	N/A	
Water separator inspected	YES	Replaced

Action	Compliant?	Comments
Lights tested	YES	Checked
Test drive undertaken	YES	Test drove
Fire extinguisher mounted correctly	NO	Not secured
Fire extinguisher testing tag within date	NO	Feb 24
Operator Manual available	YES	
Next service due sticker changed	YES	Changed

## 2.0 - COMMENTS

### Comments:

No plated light missing, A/C thermostat playing up, exhaust leak, Radio not working,

## 3.0 - PHOTOS

No.	Photo	Comments

## 4.0 - ADDITIONAL WORK

Is additional work required for the item of mobile plant?

## 5.0 - SIGN OFF

Technician:

Imelda Stratton, Mon, 14 Oct 2024, 10:17 am



Plant Manager:

Daniel Poulsen, Mon, 28 Oct 2024, 3:10 pm



Form Template Revision No.: 03

# Mobile Plant Service Checklist

Daniel Poulsen  
Created Mon, 15 Jul 2024, 5:29 AM  
(UTC+10:00)

Date: Mon, 15 Jul 2024

Technician: Brenton Downie

Plant: LFC 341 - CAT 12M Grader

If other, please specify:

hrs:	9402
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## 1.0 - SERVICE CHECKLIST


Action	Compliant?	Comments
Air filters changed	YES	Replaced
Battery level inspected	YES	Good
Blade condition inspected	YES	All good
Instruments checked	YES	Operational
Daily Plant Inspection Checklists completed	N/A	
Fuel tank drained	N/A	
Fan belt inspected	YES	Good
Flashing light tested	YES	Working
Fuel filters changed	YES	Replaced
Grease gun available	YES	In front toolbox
Machine greased	YES	Yes
Horn tested	YES	Operational
Hydraulic filter changed	NO	
Hydraulic oil level inspected	YES	Levelled
Lifting hook available and inspected	N/A	
Oil changed	YES	Replaced
Oil filter changed	YES	Replaced
Travel motor oil changed	N/A	
Radiator and bottle inspected	YES	Topped up with just water
Reverse beeper inspected	YES	
Seat belt inspected	YES	Fair condition
Track condition inspected	YES	Steer tyres worn
Track tension inspected	N/A	

Action	Compliant?	Comments
Water separator inspected	YES	Drained
Lights tested	YES	
Test drive undertaken	YES	
Fire extinguisher mounted correctly	NO	
Fire extinguisher testing tag within date	YES	2024 Feb
Operator Manual available	YES	
Next service due sticker changed	YES	Changed

## 2.0 - COMMENTS

Comments:

## 3.0 - PHOTOS

No.	Photo	Comments
	 <p>See full page photos attached at end of PDF</p>	

## 4.0 - ADDITIONAL WORK

Is additional work required for the item of mobile plant?

YES

Provide details:

- Rear tool box needs to be secured with plate
- Ripper teeth need replacing and shanks
- Number plate light missing
- Front tyres worn
- Has exhaust leak
- LHF window cracked
- LHF door lock not operational

## 5.0 - SIGN OFF

Technician:



Daniel Poulsen, Mon, 15 Jul 2024, 2:48 pm

Plant Manager:



Daniel Poulsen, Mon, 15 Jul 2024, 2:48 pm

*Form Template Revision No.: 03*



**Captured by:** Daniel Poulsen  
**Captured on:** 15 Jul 2024, 8:53 am  
**Tags:** No photo tags attached  
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**Comments:**  
No comments attached.





**Captured by:** Daniel Poulsen  
**Captured on:** 15 Jul 2024, 8:52 am  
**Tags:** No photo tags attached  
**Description:** No description attached.  
**Comments:**  
No comments attached.





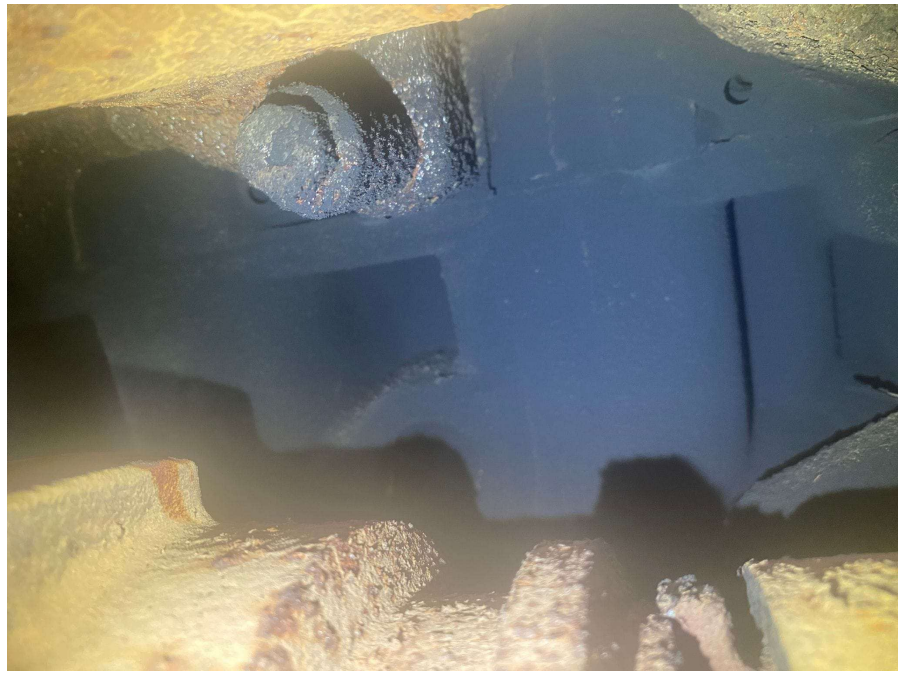
**Captured by:** Daniel Poulsen  
**Captured on:** 15 Jul 2024, 8:52 am  
**Tags:** No photo tags attached  
**Description:** No description attached.  
**Comments:**  
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**Captured by:** Daniel Poulsen  
**Captured on:** 15 Jul 2024, 8:48 am  
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**Comments:**  
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# Mobile Plant Service Checklist

Daniel Poulsen  
Created Tue, 21 May 2024, 6:54 AM  
(UTC+10:00)

Date: Tue, 21 May 2024

Technician: Brenton Downie

Plant: LFC 341 - CAT 12M Grader

If other, please specify:

hrs:	9151
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## 1.0 - SERVICE CHECKLIST

Action	Compliant?	Comments
Air filters changed	YES	
Battery level inspected	YES	
Blade condition inspected	YES	Blade slides and cylinder cups have some play
Instruments checked	YES	
Daily Plant Inspection Checklists completed	YES	
Fuel tank drained	YES	
Fan belt inspected	YES	
Flashing light tested	YES	
Fuel filters changed	YES	Changed
Grease gun available	YES	
Machine greased	YES	
Horn tested	YES	
Hydraulic filter changed	YES	New
Hydraulic oil level inspected	YES	Topped up tank
Lifting hook available and inspected	N/A	
Oil changed	YES	Changed
Oil filter changed	YES	Changed
Travel motor oil changed	N/A	
Radiator and bottle inspected	YES	
Reverse beeper inspected	YES	Good
Seat belt inspected	YES	
Track condition inspected	YES	Steer tyres wearing
Track tension inspected	N/A	

Action	Compliant?	Comments
Water separator inspected	YES	Cleaned out
Lights tested	YES	Number plate light missing
Test drive undertaken	YES	
Fire extinguisher mounted correctly	YES	In cab
Fire extinguisher testing tag within date	YES	
Operator Manual available	YES	
Next service due sticker changed	YES	Fitted

## 2.0 - COMMENTS

### Comments:

Front tyres low and sidewall damage LHF

LH door broken

Toolbox damaged

Wiper blades worn

## 3.0 - PHOTOS

No.	Photo	Comments

## 4.0 - ADDITIONAL WORK

Is additional work required for the item of mobile plant?

## 5.0 - SIGN OFF

Technician:



Daniel Poulsen, Wed, 22 May 2024, 12:05 pm

Plant Manager:



Daniel Poulsen, Wed, 22 May 2024, 12:05 pm

Form Template Revision No.: 03