

# FORM SERVICE SHEET – HEAVY VEHICLE CHECKLIST



DATE:	3/21/22	VEHICLE:	HT09	REGO #:	089 WVA	KLMS:	78 hrs
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INSTRUCTIONS FOR USE: All defects are to be recorded on the card.

km 184341

ACTIVITY	INITIAL	COMMENTS
Check head lights, tail lights, clearance lights,	JS	L/H Tail light up
Horn and all indicators and work lights (if fitted )	JS	
Check hand brake and service brakes for operation	JS	
Check all seat belts and seats for tears, frays and incorrect operation	R.M	
Check all doors and windows for correct operation	R.M	
Change engine oil	R.M	
Change engine oil filter	DE	
Clean or replace air filter	R.M	
Change fuel filter	R.M	
Check brake fluid top up if needed (after brake adjustment have been checked/ replaced)	/	
Check front diff oil, replace at 40,000kms or if it is dirty	DE	Checked
Check rear diff oil, replace at 40,000kms or if it is dirty	DE	Checked
Check gear box oil, replace at 40,000kms or if it is dirty	DE	Checked
Check cooling system for leaks check the radiator core condition	R.M	
Check level in cooling system, top up if necessary to be changed every 40,000kms	R.M	checked
Check front wheel bearings adjust if necessary (repack at 40,000km)	DE	checked
Check rear wheel bearings adjust if necessary (repack at 40,000km)	DE	checked.
Check tyre condition, for bulges / cracks / pressure (record below)	JS	
Check all steering linkages and ball joints, grease all joints	R.M	
Check front and rear drive shafts, grease them	DE	
Check brake master cyc and slave cyc for leaks and cracks	-	N/A
Check clutch fluid lines and slave cyc	-	N/A
Check fan belts for tension / cracks and alignment	R.M	
Check power steering fluid, lines and steering box	R.M	
Check battery level clean terminals (spray with protector)	R.M	
Check Air System and drain water from Air Tanks	JS	
Adjust Brakes	DE	Checked
Recheck all bungs are tight	DE	
Check First Aid Kit	R.M	
Check Fire Extinguisher	R.M	

TYRES: Tyre Pressure (Record Pressure)							
POS 1.	100	POS 2.	100	POS 3.	100	POS 4.	100
POS 5.	100	POS 6.	100	POS 7.	100	POS 8.	100

BRAKE PADS: (% left on pads)				HAND BRAKE SHOES / PADS (% left on pads)			
POS 1.	50-75%	POS 2.	50% 75%	LEFT HAND			
POS 3.	50-75%	POS 4.	50-75%	RIGHT HAND			
POS 5.	50-75%	POS 6.	50-75%				

Clean and degrease  DONE Test Drive Vehicle  DONE Any leaks  YES  NO

**COMMENTS - ARE THERE ANY DEFECTS ON THIS VEHICLE THAT WOULD RENDER IT UNSAFE TO USE?**  
 L/H door seal needs reglueing, L/H window will go down but wont go up with drivers side controls

**FORM**  
**SERVICE SHEET – HEAVY VEHICLE CHECKLIST**



L/H tail light u/s

**WORK COMPLETED BY:**

NAME:	Riley Michalcyk	SIGNATURE:	<i>[Signature]</i>	DATE:	3/11/21
NAME:	D. Cameron	SIGNATURE:	<i>[Signature]</i>	DATE:	3/11/21
NAME:	J. Stock	SIGNATURE:	<i>[Signature]</i>	DATE:	3/11/21
NAME:		SIGNATURE:		DATE:	

**OFFICE USE ONLY**

MAINTENANCE OFFICE USE	Y / N	DATE	NAME	SIGNATURE
Entered:	<input checked="" type="checkbox"/>	3/11/21	J. Stock	<i>[Signature]</i>