

## Plant Risk Assessment



<b>Inspector:</b>	Harrison Ryder
<b>Client Name:</b>	Charles Nipper
<b>Client:</b>	Focus Machinery
<b>Address:</b>	7-9 Kearney Street
<b>Suburb:</b>	Bayswater VIC
<b>Plant Type:</b>	Excavator
<b>Make:</b>	Kubota U17
<b>Serial Number:</b>	52543
<b>Hour Meter:</b>	1119
<b>Modified From Original Condition?:</b>	No
<b>Plant Number:</b>	M291
<b>License Required:</b>	Yes
<b>dB Rating operating cabin:</b>	
<b>Travel Height:</b> 2400mm	<b>Max Height:</b> 3540mm

## Preface

This Hazard/Risk assessment report has been prepared as requested of the client in fulfilment of duty of care to provide a safe and functional piece of mobile plant. This only has a validity of twelve (12) months from the date of the report.

**Compliance:** Compliance has been determined using the below where deemed appropriate:

- Worksafe Compliance Code – Plant
- OH&S Regulations 2017
- OHS Act 2004
- AS4024-2014 Safety of Machinery

The report is based on the visual observations of the inspector on the day of inspection and did not include observation of equipment in operation. While the inspector takes reasonable care to be thorough, under the conditions of this inspection it is not possible to ensure that every hazard has been observed or reported. Since vandalism, disassembly, normal wear and tear and operational use are ongoing risks to safety. The operator must carry out Job Safety Analysis, Pre-Start Checks, and adhere to the operator's manual as outlined in the manufacturer's documentation.

The relative urgency of rectification is indicated by the score as detailed in the Analysis Matrix table. Please do not hesitate to contact JR Safety and Compliance Pty Ltd if further clarification is required.

## Analysis Matrix

Likelihood	Consequence					
		Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain		Medium	High	Very High	Very High	Very High
Likely		Medium	High	High	Very High	Very High
Sometimes		Low	Medium	High	High	Very High
Rarely		Low	Low	Medium	Medium	High
Highly Unlikely		Low	Low	Low	Medium	Medium

## Risk Evaluation

- **Catastrophic** – Fatality – Act immediately to mitigate the risk.
- **Major** – Extensive injuries – Act immediately to mitigate the risk. If the correct treatments are not available immediately establish interim risk reduction strategies.
- **Moderate** – Medical Treatment required – Take reasonable steps to mitigate the risk and implement the risk treatments as soon as reasonably practicable.
- **Minor** – First Aid Treatment – Implement the risk treatments as soon as reasonably practicable.
- **Insignificant** – No risk of injury but as always take caution and reasonable steps to monitor risk.

## Hierarchy of Controls

- **Elimination** – This is a permanent solution and should be attempted in the first place.
- **Substitution** – This includes plant which present a lower level of risk.
- **Isolation** – Isolate the Hazard, use guarding or prevent access etc.
- **Engineering** – Safe alternative manufacturing guarding or barriers.
- **Administration** – Implement Policies, Procedures, Training and safe work practices.
- **PPE** – Ensure that individuals are equipped with the proper personal protective equipment to perform the task. (Glasses, Gloves, Protective Foot ware, Hard Hats, Wide Brimmed Hats, Sunscreen, Ear Protection etc).

## Hazard Checklist

<b>Entanglement</b> Can anyone's hair, clothing gloves, necktie, jewellery, rags, or other material become entangled with the moving parts of the plant.			
Issue	Status	Comments/Issues	Risk Rating
Guards Installed for Engine fan.	Yes		Low
Guards installed for belts & pulleys.	Yes		Low
Engine covers fitted.	Yes		Low
Warning Decals - (Do not open with engine running).			Low
Warning Deals for Personal (i.e. clothing, hair etc).	Yes		Low
Secure Work Zone.		Responsibility of operator/owner.	
Rotating Parts Decal Fitted	Yes		Low
Engine Bay enclosed with limited access.	Yes		Low
Battery Isolator lockable	Yes		Low
External emergency stop fitted and accessed at ground level.	Yes		Low
<b>Crushing</b> Can a person be crushed due to Material falling off the plant, Uncontrolled or unexpected movement of the plant or its load, the plant tipping or rolling over, parts of the plant Collapsing, coming in contact with moving parts of the plant during testing, inspection, maintenance, cleaning or repair, being thrown off or under the plant, being trapped between the plant and materials or fixed structures and any other factors?			
Issue	Status	Comments/Issues	Risk Rating
Neutral Start Switch (Forward/Reverse Lever).	Yes		Low
Reversing/Travel Alarm (above 87dBa @ 1mtr).	Yes		Medium
Amber Flashing Beacon (Visible position - from 200m - 360 degrees).	Yes		Medium
Crush Zone Warning Decal for hitch and blade area.	Yes		Low
Control Pedals - Non Slip Surface.	Yes		Low
Controls have the appropriate knobs.	Yes		Low
Machine may suddenly reverse decal.	Yes		Low
Operator Protection Guard.	Yes	ISO 10262:1998	Low

Issue	Status	Comments/Issues	Risk Rating
Cabin Clear (No chains etc)		Responsibility of operator/owner.	
Service Brake Operational.	Yes		Low
Battery Isolator.	Yes		Low
Hydrostatic Drive (Emergency Stop).	Yes		Low
Slope Indicator Fitted - (Ref to SWIMS).	No		Medium
Attachment instructions (If attachment is fitted).		Responsibility of operator/owner.	
Seat belt fitted.	Yes		Low
Seat Belt must be worn decal.	Yes		Low
No phone use while operating the machine decal fitted.	Yes		Low
Hydraulic Quick Hitch Identification Plate (Serial Number, Manufactures Name and Model, maximum rated capacity, lift point capacity)	Yes		Low
Ensure that all operators follow approved SWMS/SOP when loading and unloading this machine to and from a flat top truck or trailer, low loader or tilt tray.		Responsibility of operator/owner.	
Emergency Stops (If fitted)	Yes		Low
Rear Swing Warning Decal or Swing Lights Fitted	Yes		Low
Iso Certified Rops Structure fitted.	Yes	ISO 3471:2008	Low
No Passenger Decal Fitted	Yes		Low
External Emergency Stop fitted and clearly marked.	Yes		Low
Approved Lifting points marked with closed eye.	Yes		Low
Correct Retaining Pins fitted (No bolts, Steel Rods, Wire to be used as retaining pins).	Yes		Low
Work Area to be barricaded during operation with appropriate exclusion zone.		Responsibility of operator/owner.	

### Cutting, Stabbing and Puncturing

Can anyone be cut, stabbed or punctured due to:

Coming in contact with sharp or flying objects, with moving parts of the plant during testing, inspection, operation, maintenance, cleaning or repair of the plant?

Parts of the plant or work pieces disintegrating?

Work pieces being ejected?

The mobility of the plant?

Uncontrolled or un expected movement of the plant?

Issue	Status	Comments/Issues	Risk Rating
<b>Guarding.</b>	Yes		Low
<b>Trained person only.</b>		Responsibility of operator/owner.	
<b>Tag out procedures in place.</b>		Responsibility of operator/owner.	
<b>Engine Bay fitted with lockable door.</b>	Yes		Low
<b>Travel Alarm and Rotating Beacon fitted.</b>	Yes		Medium
<b>Work Area to be barricaded during operation with appropriate exclusion zone.</b>		Responsibility of operator/owner.	
<b>Eye protection to be worn when performing maintenance or prestart activities.</b>		Responsibility of operator/owner.	
<b>Rotating Part Decal fitted.</b>	Yes		Low
<b>Horn Fitted to alert bystanders.</b>	Yes		Low

### Shearing

Can anyone's body parts be cut off between two parts of the plant, or between a part of the plant and a work piece or structure?  
 In addition to the controls mentioned above under crushing, striking, cutting and stabbing

Issue	Status	Comments/Issues	Risk Rating
<b>Decals - Crush Zone.</b>	Yes		Low
<b>Warning Sign.</b>	Yes		Low
<b>Shearing Guarding.</b>	Yes		Low

### Friction

Can anyone be burnt due to contact with moving parts or surfaces of the plant, or material handled by the plant

Issue	Status	Comments/Issues	Risk Rating
<b>Safe Work Procedures in place.</b>		Responsibility of operator/owner.	
<b>Guards.</b>	Yes		Medium

Issue	Status	Comments/Issues	Risk Rating
<b>PPE (Eye and Hand Protection to be worn when performing maintenance or prestart activities).</b>		Responsibility of operator/owner.	
<b>Striking</b> Can anyone be struck by moving parts due to working pieces being ejected:			
Issue	Status	Comments/Issues	Risk Rating
<b>Keep Clear Warning Decal.</b>	Yes		Low
<b>Quick Hitch Independent Latching Device supplied.</b>	Yes		Low
<b>Machine Guarding.</b>	Yes		Low
<b>Engine Fan Guard.</b>	Yes		Low
<b>Belts &amp; pulley guards.</b>	Yes		Low
<b>Keep clear warning decals fitted to the jib arm.</b>	Yes		Low
<b>Correct retaining pins.</b>	Yes		Low
<b>Reversing or travel alarm.</b>	Yes		Medium
<b>Amber flashing beacon.</b>	Yes		Medium
<b>Reversing Decal fitted.</b>	Yes		Low
<b>Front and or Rear work lights.</b>	Yes		Low
<b>Reflective side tape fitted.</b>	Yes		Low
<b>Warning Horn</b>	Yes		Low
<b>Safe operation of Quick hitch decal</b>	Yes		Low
<b>Work Area located and barricades in place to prevent access into operating area or exclusion zone.</b>		Responsibility of operator/owner.	
<b>When fitting the following attachments: Auger / Rock Breaker / Grab / Broom / Mulcher the operator/owner to ensure:</b>		.	
<b>Exclusion Zone is in place.</b>		Responsibility of operator/owner.	
<b>Daily inspections are carried out on the wear points on the attachment.</b>		Responsibility of operator/owner.	
<b>Approved only attachments to be used on the machine.</b>		Responsibility of operator/owner.	
<b>Operator to be competent in the use of attachment.</b>		Responsibility of operator/owner.	

### High Pressure Fluid

Can anyone come into contact with fluids under high pressure, due to plant failure or misuse of the plant?

Issue	Status	Comments/Issues	Risk Rating
All hose clamps fitted.	Yes		Low
High Pressure Warning decals.	Yes		Medium
All pipes clamped	Yes		Low
High Pressure Fluid Decal	Yes		Medium
Track Adjustment Cylinder decal	Yes		Medium
Battery Explosion warning decal fitted.	Yes		Low
Pressure Release Radiator Cap fitted.	Yes		Low
Sheathing fitted to hoses to prevent rubbing and failure.	Yes		Low
Lockable Battery Isolator fitted - so machine can be locked out before any maintenance activities are undertaken.	Yes		Low
Relieve any pressure from system before undertaking any maintenance activities and follow manufactures procedures.		Responsibility of operator/owner.	

### Electrical

Can anyone be injured by electrical shock or burnt due to:  
 The plant contacting live electrical?  
 The plant working to close proximity to electrical conductors?  
 Overload of electrical circuits?  
 Damage or poorly maintained electrical cables?  
 Damage to electrical components?  
 Lack of Isolation procedures?

Issue	Status	Comments/Issues	Risk Rating
Overhead Electrical Hazard / obstructions decal fitted.	Yes		Low
Dial before you Dig Decal.	Yes		Low
Isolation Switches in good condition.	Yes		Low
Look up and Live Decal fitted.	Yes		Low
Battery Constrained to prevent displacement.	Yes		Low
Battery Isolator lockable	Yes		Low
Any damage to electrical wires?	No		Low
Travel Height of Machine decal	Yes		Low



Issue	Status	Comments/Issues	Risk Rating
<b>Electrical Spotter to be used if working within close proximity of electrical wires.</b>		Responsibility of operator/owner.	
<b>Rubber Matting or rubber boots covering the battery terminals to prevent contact with live terminals.</b>	Yes		Low

#### Explosion

Can any one be injured by explosion of gases, vapours, liquids, dusts or other substances, triggered by the operation of the plant or by material handled by the plant?

Issue	Status	Comments/Issues	Risk Rating
<b>Fuel Decal.</b>	Yes		Medium
<b>Hydraulic Oil Decal.</b>	Yes		Medium

#### Slipping Tripping and Falling

Using the plant or being in the vicinity of the plan, slip, trip or fall due to the working environment or other factors? E.g. Poor Housekeeping, slippery or uneven work surface or lack of guardrails.

Issue	Status	Comments/Issues	Risk Rating
<b>Machinery tracks or steps are clean (Clear of mud).</b>		Responsibility of operator/owner.	
<b>Adequate Steps/footings in place.</b>	Yes		Low
<b>Adequate guardrails/handrails/grab rails in place.</b>	Yes		Low
<b>3 points of contact decal fitted.</b>	Yes		Low
<b>No visible signs of excessive lubricant leakage.</b>	No		Low
<b>Operator's Station clear of Debris ( e.g. Cans of paint, grease cartridges, chains, drink bottles, eskies, quick hitch safety pins etc).</b>		Responsibility of operator/owner.	
<b>Appropriate footwear to be worn at all times.</b>		Responsibility of operator/owner.	

#### Ergonomic

Can anyone be injured due to seating design, repetitive body movement or posture, excessive effort, poor workplace or plant design causing mental or physical stress, lack of consideration for human behavior, poor lighting or other factors not mentioned?

Issue	Status	Comments/Issues	Risk Rating
<b>Seat in useable condition.</b>	Yes		Low
<b>Operation Controls (Levers &amp; Pedals in operators Reach).</b>	Yes		Low

Issue	Status	Comments/Issues	Risk Rating
Seat Adjustment Controls Operational.	Yes		Low
Control Labels readable.	Yes		Low

#### Suffocation

Can anyone be suffocated due to lack of oxygen, or atmospheric contamination?

Issue	Status	Comments/Issues	Risk Rating
Not excessive Engine fumes.	No		Low
If working in an enclosed area operator to ensure there is adequate ventilation present, in some cases a further Risk Assessment may need to be carried out prior to operating.		Responsibility of operator/owner.	

#### High Temperature or Fire

Can anyone come into contact with objects at high temperature or injured by fire?

Issue	Status	Comments/Issues	Risk Rating
Exhaust in adequate condition.	Yes		Low
Hot Hazardous exhaust decal.	Yes		Medium
Fire Extinguisher in the Equipment and maintained to AS 1851-2012.	Yes	Responsibility of operator/owner.	Low
Hot Surface Warning Decals.	Yes		Low
Service History up to date.	Yes	Responsibility of operator/owner.	Low
Exhaust Guard fitted to help protect from accidental contact?	Yes		Low
Tank ID Label Fitted	Yes		Low
All areas exposed to high temperatures to be clear of combustible materials.		Responsibility of operator/owner.	

#### Thermal Comfort

Can anyone suffer ill-health due to exposure to high or low temperatures?

Can the operator get sun burnt?

Issue	Status	Comments/Issues	Risk Rating
PPE & Sunscreen provided.		Responsibility of operator/owner.	
Sun protection decal fitted.	Yes		Low

#### Noise

Is the noise level of the piece of equipment at a point that could damage your hearing?

Issue	Status	Comments/Issues	Risk Rating
Enclosed Cab.	No		Medium
PPE Protection Decals.	Yes		Low
Hearing protection supplied.		Responsibility of operator/owner.	
<b>Lifting Load Capacity</b>			
Issue	Status	Comments/Issues	Risk Rating
SWL/WWL Marked on the Boom?	Yes		Low
Approved Lifting Points?	Yes		Low
Load Capacity Chart fitted?	Yes		Low
<b>Documentation</b> Is the following documentation in the cab or readily available to the operator?			
Issue	Status	Comments/Issues	Risk Rating
Operators Manual with the equipment.	Yes		Low
Attachment Risk Assessment (if applicable).		Responsibility of operator/owner.	
Service & Maintenance Records to be up to date.	Yes	Responsibility of operator/owner.	Low
Plant Pre-Start Check List.	Yes		Low
Safe Working Method Statement and procedures in place.		Responsibility of operator/owner.	
Traffic Management in place (if applicable).		Responsibility of operator/owner.	

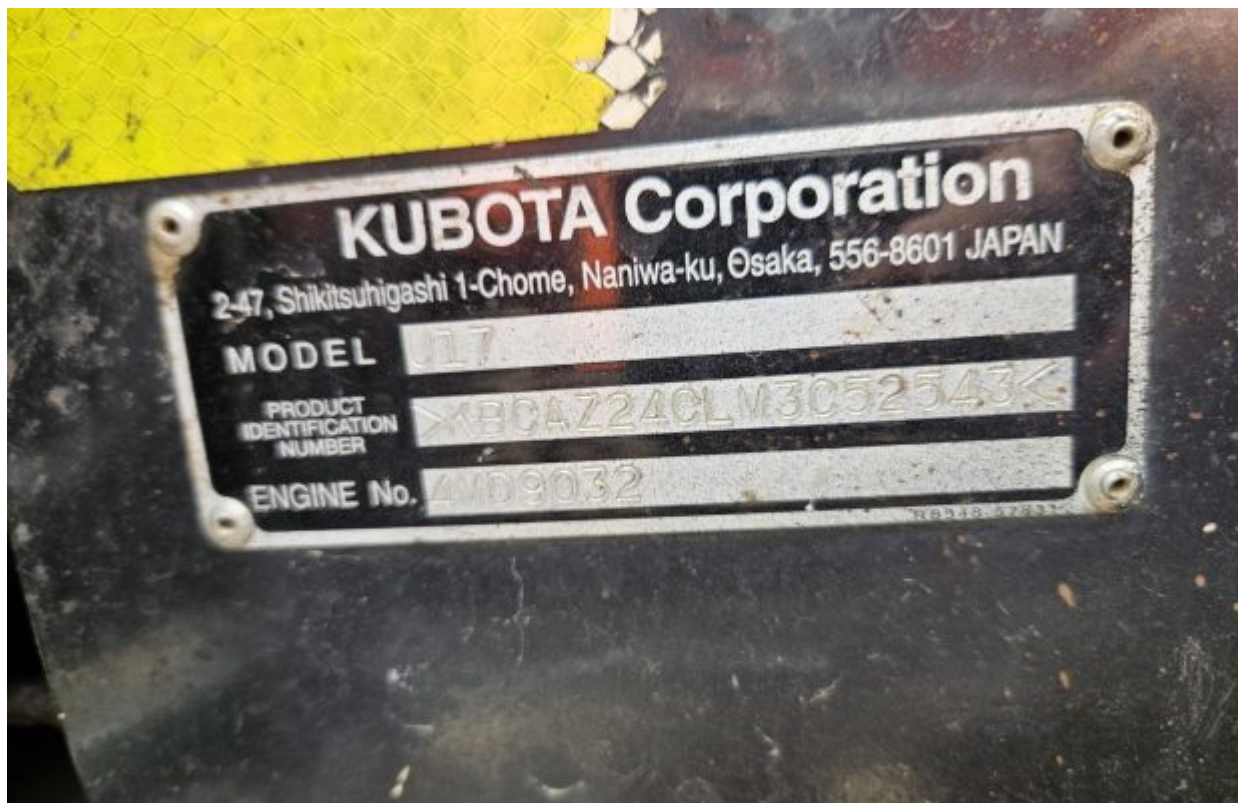
## Report Images

### Machine Photo Images



## Report Images

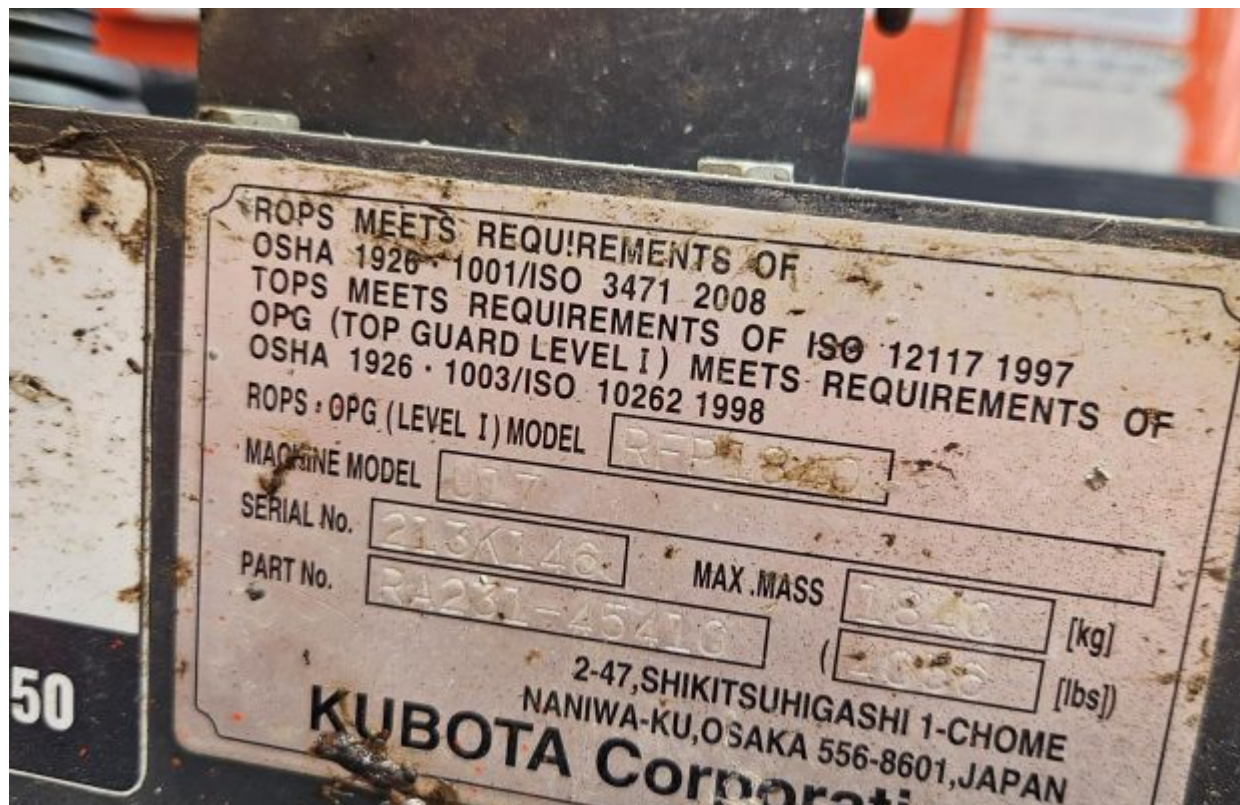
### Data Plate Images





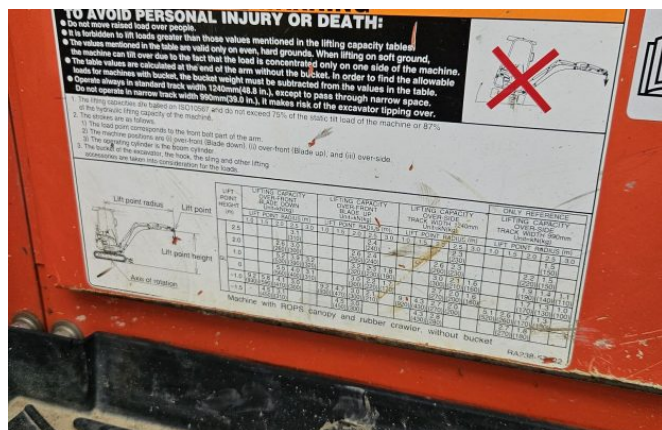
## Report Images

### ROPS Plate Images



## Report Images

### Quick Hitch Images



## Report Images

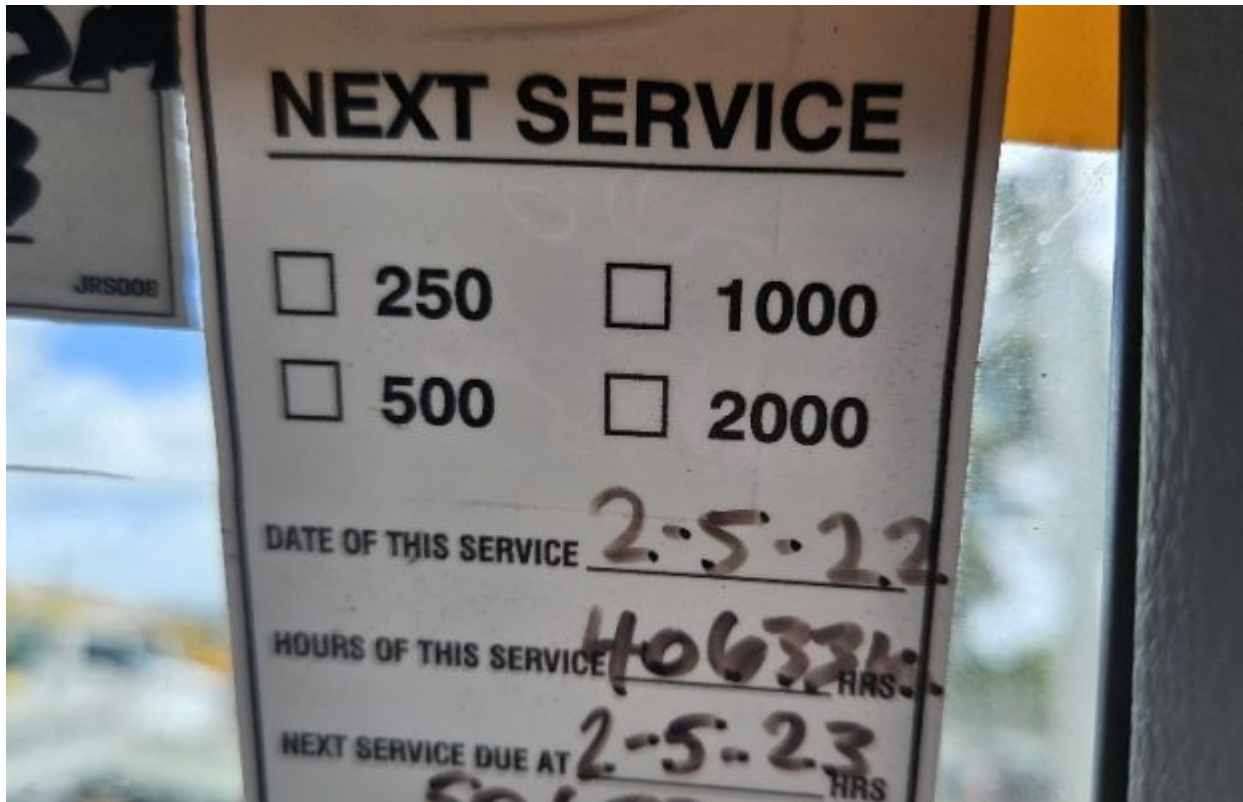
### Hour Meter Images





## Report Images

### Service Sticker Images



## Important Notes

- Service History it to be up to date and maintained by the Hiree, Owner and operator.
- The above assessment is based on the machine only not the site or work environment it may be used. This is the responsibility of the operator to ensure safe work practices and Pre-Start Checks are followed.
- All operators to be trained prior to use of machinery.
- All attachments used with the machine need to have data plates.
- If any piece of machinery is used as a crane this needs to be adhered to the Crane Act, including understanding Load Charts for the machine and swivel hook to lift.

## Hirer / Operator Acknowledgment:

I the undersigned acknowledge that I have read and understand the risk management report described above. I also acknowledge that I have received a copy of this risk management report:

### Client Signature

Rahni - January 9th, 2024



We the undersigned, confirm that the Plant Risk Assessment included in this report has been explained and its contents are clearly understood. We also confirm that our required qualifications to undertake this activity are current. We also clearly understand that the controls in this Plant Risk Assessment must be applied as documented, otherwise work is to cease immediately.

Name:	Qualification:	Signature:	Date:	Employer:



**Report Number:** #003018  
**Inspection Date:** January 9th, 2024  
**Expiry Date:** January 9th, 2025

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# FOCUS MACHINERY SERVICE SHEET EXCAVATOR

DATE	3-11-21
JOB #	
PLANT ID	M291
SERIAL #	KUBOTA
MAKE	
MODEL	017-3

PLANT HOURS	234.6															
HOURS WHEN LAST SERVICED																
PM TYPE (Please Tick)	<table><tr><td>PM1</td><td>CHECKLIST ONLY</td><td><input type="checkbox"/></td></tr><tr><td>PM2</td><td>250/500/750 HR SERVICE + PM1</td><td><input checked="" type="checkbox"/></td></tr><tr><td>PM3</td><td>1000 HR SERVICE + PM1 + PM2</td><td><input type="checkbox"/></td></tr><tr><td>PM4</td><td>2000 HR SERVICE+ PM1 + PM2 + PM3</td><td><input type="checkbox"/></td></tr><tr><td>PM5</td><td>4000 HR SERVICE+ PM1 + PM2 + PM3 + PM4</td><td><input type="checkbox"/></td></tr></table>	PM1	CHECKLIST ONLY	<input type="checkbox"/>	PM2	250/500/750 HR SERVICE + PM1	<input checked="" type="checkbox"/>	PM3	1000 HR SERVICE + PM1 + PM2	<input type="checkbox"/>	PM4	2000 HR SERVICE+ PM1 + PM2 + PM3	<input type="checkbox"/>	PM5	4000 HR SERVICE+ PM1 + PM2 + PM3 + PM4	<input type="checkbox"/>
PM1	CHECKLIST ONLY	<input type="checkbox"/>														
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PM4	2000 HR SERVICE+ PM1 + PM2 + PM3	<input type="checkbox"/>														
PM5	4000 HR SERVICE+ PM1 + PM2 + PM3 + PM4	<input type="checkbox"/>														

## PM1 - CHECKLIST ONLY

ENGINE			
Engine oil level	INIT	N/A	INIT
Air filters check, change if req	INIT	N/A	INIT
Exhaust system check	INIT	N/A	INIT
Water pump pulley bearings	INIT	N/A	INIT
Drive belts tension and wear	INIT	N/A	INIT
DRIVELINE			
Damper case oil level	INIT	N/A	INIT
Track sprockets condition	INIT	N/A	INIT
Track chains and pins	INIT	N/A	INIT
Drive motor hoses condition	INIT	N/A	INIT
Drive motor cover plates	INIT	N/A	INIT
Under carriage belly plates	INIT	N/A	INIT
Track adjustment check/adjust	INIT	N/A	INIT
Overall condition	INIT	N/A	INIT

PM1 - CHECKLIST ONLY CONT.									
ELECTRICS									
	INIT.	N/A		INIT.					
Work lights					Battery and starter				
Beacons					Horn				
Aerials		X			Travel alarm				
Battery terminals					Rear camera				
Battery clamps					Interior light				
Battery fluid					Windscreen wipers				
Jump start receptacle		X			Windscreen washer and fluid				
HYDRAULICS AND WORKING EQUIPMENT									
Hydraulic oil level					Pins and bushes				
Hydraulic oil					Control levers				
Breather check					Bucket G.E.T. condition				
Swing case oil level	X				Blade wear and condition				
Rams condition					Inspect quick hitch for cracks				
Hoses condition					Inspect H link for cracks				
OPERATOR CAB									
Door and hold open latch	X				Arm rests				
Windows		X			Seat function				
Floor mat					Air conditioning operation				
Seat condition					Air conditioning louvers				
Seat belt					Air conditioning filters				
GENERAL									
Panels condition					Belly plates				
Handrails					Auto grease level and operation				
Stickers					Grease lines and blocks				
Ladders and steps					Grease swing circle pinion				
Engine cover					Grease machine				
FUEL									
Grease attachments	X				Fire extinguisher				
FUEL									
Grease attachments	X				Fire extinguisher				




<b>PMS - 4000 HR SERVICE (+ PM1 + PM2 + PM3 + PM4)</b>						
<b>HYDRAULICS &amp; WORKING EQUIPMENT</b>						
	N/A	INIT.		N/A	INIT.	
Hydraulic tank oil change			Replace control circuit accumulator			

PM4 - 2000 HR SERVICE (+ PM1 + PM2 + PM3)									
ENGINE									
		N/A	INIT.		N/A	INIT.			
Valve clearance				Coolant change		Turbo condition		adjust	
HYDRAULICS & WORKING EQUIPMENT									
Accumulator				Hydraulic oil strainer					
pressure check				clean					

PM3 - 1000 HR SERVICE (+ PM1 + PM2)									
ENGINE									
		N/A	INIT.			N/A	INIT.		
Coolant filter change									
DRIVELINE									
Swing case oil change		Final drive oils change		Damper case oil change					
HYDRAULICS & WORKING EQUIPMENT									
Hydraulic return oil filter change		Pilot oil filter change		Hydraulic attach-ment filter					
Hydraulic oil filter change									

PM2 - 250/500/750 HR SERVICE (+ PM1) (PLEASE CIRCLE)									
ENGINE									
		N/A	INIT.						
Engine oil sample	X	INIT.	Fuel water separator	change	✓	Engine mount checks		✓	
Engine oil filter change	✓		Primary fuel filter	change	✓	Air filters (clean/replace)		✓	
Engine oil change	✓		Secondary fuel filter	change	✓	Reset service computer		✓	
DRIVELINE									
Final drive oil samples	✓		Swing case oil sample	✓					
HYDRAULICS & WORKING EQUIPMENT									
Hydraulic oil sample	✓		Hydraulic oil breather clean	✓					

<b>WORKSHOP LEADING HAND TO SIGN AFTER INSPECTING THE EQUIPMENT</b>		
<b>NAME:</b>	<b>SIGNED:</b>	<b>DATE:</b>

EMPLOYEE PERFORMING SERVICE TO SIGN		I, as a staff member of Focus Machinery Pty Ltd have truly and correctly completed this Service Sheet.	
NAME:	LNEY BUS	SIGNED:	
DATE:	5-11-21		

[illegible][illegible]

CONSUMABLES & SUNDRY:		
Engine Oil (Litres)	15W40	4 Ltr
Hydraulic Oil (Litres)	46W-1	
Gear Oil (Litres)	80W90	1 Ltr
Coolant (Litres)		
Other (Litres)		



## Fleet Service Job

<b>Job No:</b>	FM51662	<b>Date Completed:</b>	9/06/2022
<b>Company Name:</b>	MACA CIVIL PTY LTD		
<b>Fleet No:</b>	M291	<b>Serial No:</b>	52543
<b>Engineer:</b>	Leigh E	<b>Work Completed:</b>	500 Hour Service - BOOKED FOR THURS 9/6 - DAVID 0437 025 992 - 90 Lower
<b>Notes:</b>	500hr service check over and grease R/H arm rest not holding up		

<u>Test</u>	<u>Value</u>	<u>Result</u>
Change Engine Oil and Filter		Pass
Change Fuel Filter and Clean out Fuel/ Water Separator		Pass
Change Outer Air Filter		Pass
Check and Adjust Fan Belt		Pass
Check and Fill Coolant Level		Pass
Battery Service and Inspection		Pass
Change Hydraulic Return Filter and Top up Oil Level		Pass
Change Final Drive Hub Oils		Pass
Check Hydraulic Functions: Fittings, Hoses, Cylinders etc		Pass
Check Track Gear: Rollers, Sprockets and Idlers		Pass
Check and Adjust Tracks		Pass
Check Electrics: Horn, Lights, Travel Alarm, Flashing Lights		Pass
Check UHF		Pass
Check Risk Assessment		Pass
Check Fire Extinguisher		Pass
Visual Inspection of Machine (Panels)		Pass
Check Buckets		Pass
Check all Machine Functions		Pass
Check E-Stop		Pass
Fully Grease Machine		Pass
Apply and Fill out Service Decal		Pass
Please note any Further Work Required		Pass

### Parts Used

<u>Part No</u>	<u>Description</u>	<u>Qty</u>
15W/40 DHD	DISEL FLEET DHD 15W/40 CI-4	4
15221-43170	FILTER FUEL SPIN ON	1
6C06099414	OUTER AIR ELEMENT	1
HH150-32430	FILTER OIL ENG	1
RA011-62190	HYDRULIC RETURN FILTER	1
80W90	80W90 GEAR OIL	0.5
46W-1	HYDRULIC OIL	1

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Signed By: Leigh

Signature:



## Fleet Service Job

**Cert No:** FM60190 **Date Completed:** 24/11/2022  
**Company Name:** MACA CIVIL PTY LTD **Contact:** David Edwards  
**Fleet No:** M291 **Serial No:** 52543  
**Engineer:** R AND D **Work Completed:** 750 Hour Service - FILTER KIT LABELLED ON SHELF - BOOKED FOR THURS 24/11 FIRST UP - DAVE 0437 025 992

**Notes:** Complaint:

Service 250

Cause:

Accumulation in hours

Correction:

Conduct service as required

Replace blown globe in boom light

Visually checked trailer hired with unit

Test	Value	Result
Change Engine Oil and Filter		Pass
Change Fuel Filter and Clean out Fuel/ Water Separator		Pass
Change Outer Air Filter		Pass
Check and Adjust Fan Belt		Pass
Check and Fill Coolant Level		Pass

**Signed By:** Danny

**Signature:**



## Fleet Service Job

<b>Cert No:</b>	FM60190	<b>Date Completed:</b>	24/11/2022
<b>Company Name:</b>	MACA CIVIL PTY LTD	<b>Contact:</b>	David Edwards
<b>Fleet No:</b>	M291	<b>Serial No:</b>	52543
<b>Engineer:</b>	R AND D	<b>Work Completed:</b>	750 Hour Service - FILTER KIT LABELLED ON SHELF - BOOKED FOR THURS 24/11 FIRST UP - DAVE 0437 025 992

Battery Service and Inspection	Pass
Change Hydraulic Return Filter and Top up Oil Level	Pass
Change Final Drive Hub Oils	Pass
Check Hydraulic Functions: Fittings, Hoses, Cylinders etc	Pass
Check Track Gear: Rollers, Sprockets and Idlers	Pass
Check and Adjust Tracks	Pass
Check Electrics: Horn, Lights, Travel Alarm, Flashing Lights	Pass
Check UHF	Pass
Check Risk Assessment	Pass
Check Fire Extinguisher	Pass
Visual Inspection of Machine (Panels)	Pass
Check Buckets	Pass
Check all Machine Functions	Pass
Check E-Stop	Pass
Fully Grease Machine	Pass
Apply and Fill out Service Decal	Pass
Please note any Further Work Required	Pass

### Parts Used

Part No	Description	Qty
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**Signed By:** Danny

**Signature:**



## Fleet Service Job

<b>Cert No:</b>	FM60190	<b>Date Completed:</b>	24/11/2022
<b>Company Name:</b>	MACA CIVIL PTY LTD	<b>Contact:</b>	David Edwards
<b>Fleet No:</b>	M291	<b>Serial No:</b>	52543
<b>Engineer:</b>	R AND D	<b>Work Completed:</b>	750 Hour Service - FILTER KIT LABELLED ON SHELF - BOOKED FOR THURS 24/11 FIRST UP - DAVE 0437 025 992

15W/40 DHD	DIESEL FLEET DHD 15W/40 CI-4	4
15221-43170	KUBOTA FUEL FILTER ELEMENT - KX033-4GLA, U17-3, U25-3, U35-4, U48, U55-4, KX057-4	1
6C06099414	KUBOTA OUTER AIR ELEMENT - U17-3, U25-3	1
HH150-32430	KUBOTA ENGINE OIL FILTER - U17-3	1
80W90	80W90 GEAR OIL	0.5
46W-1	HYDRAULIC OIL	1
L-LXBLUE2 450	LUBEX BLUE EP2 GREASE (450G)	1

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**Signed By:** Danny

**Signature:**



## Fleet Service Job

**Cert No:** FM68312**Site Name:** Depot**Fleet No:** M291**Engineer:** New**Date Completed:** 14/07/2023**Meter Reading:** 973**Serial No:** 52543**Work Completed:** 1000 Hour Service - KIT LABELLED -  
BOOKED FOR MON 10/7 RDO - RHYS  
0400 968 090**Notes:** carry out 1000hr service on m291

replace engine filters and oil

replace hydraulic filters and oil

replace drive oils

replace air filters

inspect and grease machine

Test	Value	Result
Change Engine Oil and Filter		Pass
Change Fuel Filter and Clean out Water Trap		Pass
Change Inner and Outer Air Filter Element		Pass
Change Fan Belt		N/A
Check Coolant		Pass
Battery Service and Inspection		Pass
Check and Adjust Engine Mounts		Pass
Check and Adjust Engine Valve Clearances		Pass
Battery Service: Levels, Terminals and Secure		Pass
Take Hydraulic Oil Sample if Machine still in Warranty		N/A

**Signed By:** liam croft**Signature:**

## Fleet Service Job

**Cert No:** FM68312**Site Name:** Depot**Fleet No:** M291**Engineer:** New**Date Completed:** 14/07/2023**Meter Reading:** 973**Serial No:** 52543**Work Completed:** 1000 Hour Service - KIT LABELLED -  
BOOKED FOR MON 10/7 RDO - RHYS  
0400 968 090

Change Hydraulic Return Filter	Pass
Change Hydraulic Suction Filter	Pass
Take Hydraulic Oil Sample if Machine in Warranty Period	N/A
Change Hydraulic Oil	Pass
Check Hydraulic Functions: Fittings, Hoses, Cylinders etc	Pass
Check Track Gear: Rollers, Sprockets and Idlers	Pass
Change Final Drive Hub Oils	Pass
Check and Adjust Tracks	Pass
Check all Machine Functions	Pass
Check E-Stop	Pass
Check Electrics: Horn, Lights, Travel Alarm, Flashing Lights	Pass
Check UHF	N/A
Check Risk Assessment	Pass
Check Fire Extinguisher	Pass
Visual Inspection of Machine (Panels)	Pass
Check Buckets	Pass
Fully Grease Machine	Pass
Apply and Fill out Service Decal	Pass
Please note any Further Work Required	Pass

**Signed By:** liam croft**Signature:**

## Fleet Service Job

**Cert No:** FM68312**Site Name:** Depot**Fleet No:** M291**Engineer:** New**Date Completed:** 14/07/2023**Meter Reading:** 973**Serial No:** 52543**Work Completed:** 1000 Hour Service - KIT LABELLED -  
BOOKED FOR MON 10/7 RDO - RHYS  
0400 968 090

### Parts Used

Part No	Description	Qty
15W/40 DHD	DIESEL FLEET DHD 15W/40 CI-4	4
80W90	80W90 GEAR OIL	0.5
46W-1	HYDRAULIC OIL	15
COOLANT	COOLANT MASTERCOOL LUBEX RED OR GREEN	2.7
STICK-SERVICE	FOCUS SERVICE DECAL 90X60	1
M291 - 1000HR KIT	M291 - 1000HR KIT	1

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**Signed By:** liam croft**Signature:**



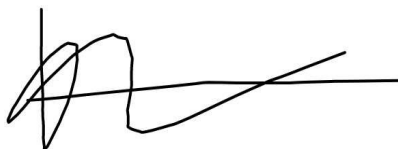
## Fleet Service Job

**Cert No:** FM89416**Fleet No:** M291**Engineer:** Bryce**Date Completed:** 15/08/2024**Meter Reading:** 1,216**Serial No:** 52543**Work Completed:** 250 Hour Service

Test	Value	Result
Check fuel level		Pass
Check engine oil level		Pass
Check hydraulic oil level		Pass
Check coolant level		Pass
Lubricate all greasing points		Pass
Check Radiator		Pass
Check electrical lines		Pass
Check water separator		Pass
Check battery		Pass
Greasing of Swing Bearing Teeth		Pass
Inspect & Clean of the Air Filter Element		Pass
Grease swing bearing		Pass
Change Engine oil		Pass
Check fan belt tension		Pass
Replace engine oil filter cartridge		Pass
Check the Radiator Hoses		Pass

### Parts Used

Part No	Description	Qty
250KIT	250 HOUR SERVICE KIT - M291	1

**Signed By:** Bryce Alford**Signature:**

## Fleet Service Job

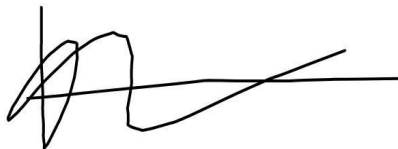
<b>Cert No:</b>	FM89416	<b>Date Completed:</b>	15/08/2024
<b>Fleet No:</b>	M291	<b>Meter Reading:</b>	1,216
<b>Engineer:</b>	Bryce	<b>Serial No:</b>	52543
		<b>Work Completed:</b>	250 Hour Service
15W/40 DHD	DIESEL FLEET DHD 15W/40 CI-4 ENGINE OIL		4.3
80W90	80W90 GEAR OIL - PER LITRE		0.45

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**Signed By:** Bryce Alford

**Signature:**





**SUPERKUB PTY LTD**  
 44 Wedgewood Road,  
 HALLAM, VIC 3803  
 TELEPHONE: (03) 9702 3999  
 FACSIMILE: (03) 9702 3936  
 ABN 35 610 995 536  
 www.supergroups.com.au  
 service@supergroups.com.au

## SERVICE TAX INVOICE

**Invoice To:** 1818  
 LRN65 Pty Ltd (Focus)  
 ( L&J Nipper Family Trust)  
 7-9 Kearney Street  
 BAYSWATER VIC 3153

**Deliver To:**  
 LRN65 Pty Ltd (Focus)  
 ( L&J Nipper Family Trust)  
 7-9 Kearney Street  
 BAYSWATER VIC 3153

<b>Document No.:</b>	<b>1045095</b>
<b>Document Date:</b>	20/07/2021
<b>Repair Order No.:</b>	514280
<b>Serial ID:</b>	52543U17-3HG
<b>Make/Model:</b>	Kubota U17-3HG
<b>Serial No.:</b>	52543
<b>Fleet No.:</b>	
<b>Technician:</b>	
<b>Odometer:</b>	55
<b>Delivery Date:</b>	20/05/2021
<b>Customer ABN:</b>	90 499 217 156
<b>Due Date:</b>	31/08/2021
<b>P/Order No.:</b>	
<b>Page:</b>	1 of 2

### TRAVEL

Travel To / From Customers Location  
 GATE 4 COLBROOK ST, COBURG Ben 0402728194

**\$130.00**

### U17-3ASVC

Labour content:

CARRIED OUT "A" SERVICE

**\$195.00**

CHANGED ENGINE OIL AND FILTER

CHECKED / CLEANED OUTER AIR FILTER

CHECKED / FILLED COOLANT LEVEL

BATTERY SERVICE AND INSPECTION

CHECKED / FILLED HYDRAULIC OIL LEVEL

HYDRAULIC OIL SAMPLE TAKEN AS PER WARRANTY REQUIREMENTS

CHANGED FINAL DRIVE HUB OILS

VISUAL INSPECTION OF MACHINE

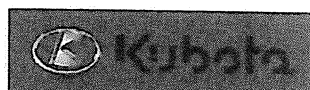
FULLY GREASE MACHINE

APPLIED / FILL OUT SERVICE DECAL

PLEASE NOTE ANY FURTHER WORK REQUIRED

Part Number	Part Description
HH150-32430	FILTER OIL ENGINE
GO2	PENRITE 80W/90 GEAR OIL

Quantity	Nett Value	Total Cost
1.00	15.05	15.05
0.50	12.30	6.15





**SUPERKUB PTY LTD**  
 44 Wedgwood Road,  
 HALLAM, VIC 3883  
 TELEPHONE: (03) 9782 3999  
 FACSIMILE: (03) 9782 3936  
 ABN 36 610 995 536  
 www.supergroups.com.au  
 service@supergroups.com.au

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 BAYSWATER VIC 3153

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 LRN65 Pty Ltd (Focus)  
 ( L&J Nipper Family Trust)  
 7-9 Kearney Street  
 BAYSWATER VIC 3153

**Document No.:** 1045095  
**Document Date:** 20/07/2021  
**Repair Order No.:** 514280  
**Serial ID:** 52543U17-3HG  
**Make/Model:** Kubota U17-3HG  
**Serial No.:** 52543  
**Fleet No.:**  
**Technician:**  
**Odometer:** 55  
**Delivery Date:** 20/05/2021  
**Customer ABN:** 90 499 217 156  
**Due Date:** 31/08/2021  
**P/Order No.:**  
**Page:** 2 of 2

### U17-3ASVC

EO2	15W/40 CK-4	4.00	8.44	33.76
SS	SHOP SUPPLIES	1.00	25.00	25.00
HO	HYDRAULIC OIL	1.00	6.96	6.96

**Parts Totals:** 7.50 **\$86.92**

### MWC-MK

**Warranty Repairs/Service At No Charge**

### OIL SAMPLE KIT

Oil sample taken and sent for analysis.

Advisor: Ryan Pickles

**Sub Total for All:** \$411.92  
**Rounding:** -\$0.01  
**GST:** \$41.19  
**Total:** \$453.10

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

In the event where your overdue account is referred to a collection agency and/or law firm, you will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs.

### Bank Account Details for Direct Payments:

Bank: NAB Branch: St Kilda Rd

BSB: 083419 Account No.: 327071871 Account Name: Superkub Pty Ltd

